

FINE ARTS COLLECTION GUIDELINES

I. Purpose and Program Description

A. Library's Collection Development Objectives

The primary purpose of the collection is to support teaching and research studies at the B.A. level in Fine Arts. The library also seeks to support Master's level coursework in this area for the MLA. The interdisciplinary nature of fine arts and art history requires that students and faculty consult related collections in the library.

B. Curricular Program Description

Courses are offered in architectural appreciation, art history, drawing, graphic design, painting, photography, printmaking and sculpture.

C. New and Expanding Areas of Interest

1. World Art and Art History Resources
2. Art Education
3. 20th Century non-Western Art

D. Areas of Specialization

1. Art history
2. Ceramics
3. Computer Graphics
4. Drawing
5. Graphic Design
6. Painting
7. Photography
8. Printmaking
9. Sculpture

E. Overlap with Other Academic Disciplines and Library Collections

History, Education (Elementary and Secondary art education), Communications (Advertising and Lay-out), Business (Marketing) and Philosophy (Aesthetics)

II. General Selection Guidelines

A. Languages: English is the primary language collected. Works in other languages may be acquired selectively and usually in English translation.

B. Chronological Coverage: Emphasis is upon current materials, but no period is excluded from consideration for the collection.

C. Geographical Coverage: Primary emphasis is upon art history generally, with special focus upon art in the non-western world, as well as graphic design elements from around the world.

D. Types of Materials: Includes encyclopedias, handbooks, directories, dictionaries, exhibit guides and catalogs, periodicals, bibliographies, biographies, illustrated works, monographs, and journals.

E. Imprint Date: Current-imprint publications receive priority. Selective retrospective publications are purchased in available formats as funding permits.

F. Physical Format: Hardback, paperback, serials, audiovisuals and computer software are collected. Electronic format materials are collected very selectively. Specifically excluded are pamphlets and slides (which are collected by the Fine Arts department).

G. Treatment of Subject: Although scholarly materials are the primary emphasis for the collection, there is variation in what is needed for Art History and Studio Art:

.1 Art History: The materials for art history courses range from the primary and secondary sources necessary to support undergraduate instruction and research, and from scholarly works on specific artist or work of art to “picture books” consisting of reproductions of an artists’ work with little or no text, which are purchased when the quality of illustration is particularly good.

.2 Studio Art: The practice and methods of studio art, including techniques for all media and materials emphasized in the curriculum. “How to” books may be collected selectively.

H. Place of Publication: Primarily the United States. Imprints from other countries will be considered, however, primary emphasis will be placed on English language publications.

I. Acquisition Plans Affecting English / English Literature:

1.) Standing Orders: Due to budget reductions in the mid-1990s, all standing orders in all fields were cancelled.

2.) Approval Plans: None.

J. Major Assessment / Selection Tools: *Books for College Libraries*; *MLA*; Sheehy, Eugene P. *Guide to Reference Books*; Katz, Bill *Magazines for College Libraries*; *Choice Magazine*; *Booklist*; GOBI New Title Announcement Slips.

Assessments are conducted doing a comparison of the library holdings with those of the following peer institutions: Austin Peay State University (TPA), Columbus State University (GCO), Jacksonville State University (AJB), McNeese State University (LHA), University of Houston-Clear Lake, University of Louisiana-Monroe (LNE), University of North Alabama (ANO).

K. Weeding / Replacement: A major weeding was conducted in 2011 to remove damaged, superseded, out of date items, and those items which did not reflect the institutional curriculum. Following this, weeding has been kept to a minimum except to replace superseded or damaged items, or those items which are dated in terms of information on techniques and theory. For damaged items, efforts will be made to replace those materials. Discussions between the library liaison for the area and the department will take place to determine if an electronic copy of the title will be an acceptable replacement.

L. Classifications That Define the Scope of the Collection:

N1-(9211)	Visual Arts
N 1-58	General
N 61-72	Theory. Philosophy. Aesthetics of Visual Arts
N 81-390	Study and Teaching. Research
N 400-3990	Art Museums, Galleries, etc.
N 4390-5098	Exhibitions
N 5198-5299	Private Collections and Collectors
N 5300-7418	History
N 7420-7525.8	General Works
N 7560-8266	Special Subjects of Art
N 8350-8356	Art as a Profession. Artists
N 8510-8553	Art Studios, Materials, etc.
N 8554-8585	Examination and Conservation of Works of Art
N 8600-8675	Economics of Art
N 8700-9165	Art and the State. Public Art
NA 1-60	Architecture (General)
NA 100-130	Architecture and the State
NA 190-1555.5	Architecture. History
NA 1995	Architecture as a Profession
NA 2000-2320	Architecture. Study & Teaching. Research
NA 2335-2360	Architecture. Competitions
NA 2400-2460	Architecture. Museums. Exhibitions.
NA 2500-2599	Architecture. General Works
NA 2599.5-2599.9	Architectural Criticism
NA 2695-2793	Architectural Drawing and Design
NA 2835-4050	Architectural Details and Decorations
NA 4100-4145	Special Classes of Buildings. Classed by Material
NA 4150-4160	Special Classes of Buildings. Classed by Form
NA 4170-8480	Special Classes of Buildings. Classed by Use.
NA 4170-(7020)	Special Classes of Buildings. Public Buildings
NA 4590-5621	Religious Architecture
NA 7100-7884	Domestic Architecture. Houses. Dwellings
NA 7910-8125	Clubhouses, Guildhouses, etc.
NA 8200-8260	Farm Architecture
NA 8300-8480	Outbuildings, gates, fences, etc.
NA 9000-9428	Aesthetics of cities, City Planning & Beautifying
NB1-50	Sculpture. General
NB 60-1115	Sculpture. History
NB 1120-1133	Sculpture. Study & Teaching
NB 1134-1134.4	Sculpture. Competitions

NB 1135-1150	Sculpture. General Works
NB 1160-1195	Sculpture. Designs & Techniques
NB 1199-1200	Sculpture. Restoration of Sculptures.
NB 1203-1270	Special Materials.
NB 1272-1291	Mobiles, Color, Sculpture Gardens, etc.
NB 1293-1895	Special Forms
NB 1293-1310	Portrait Sculpture
NB 1312-1313	Equestrian Statutes
NB 1330-1685	Sculptural Monuments
NB 1750-1793	Religious Monuments and Shrines
NB 1800-1880	Sepulchral Monuments
NB 1910-1952	Special Subjects
NC 1-45	Drawing. Design. Illustration. General
NC 50-266	History of Drawing
NC 390-670	Drawing. Self-Study and Teaching
NC 673-677	Competitions
NC 703-725	General Works
NC 730-758	Technique
NC 760-825	Special Subjects
NC 845-915	Graphic Art Materials
NC 930	Conservation & Restoration of Drawings
NC 950-(996)	Illustrations
NC 997-1003	Commercial Art. Advertising Art.
NC 1280-1284	Printed Ephemera
NC 1300-1766	Pictorial Humor, Caricature, etc.
NC 1800-1850	Posters
NC 1860-1896	Greeting Cards, Postcards, Invitations, Book Jackets
NC 1920-1940	Copying, Enlarging, and Reductions of Drawings
ND 25-(48)	Painting (General)
ND 49-813	Painting History
ND 1115-1120	Painting Study and Teaching
ND 1130-1156	Painting General Works
ND 1288-1460	Painting. Special Subjects
ND 1290-1293	Special Subjects. Human Figures
ND 1300-1337	Special Subjects. Portraits
ND 1340-1367	Special Subjects. Landscape Painting
ND 1370-1375	Special Subjects. Marine Painting
ND 1380-1383	Special Subjects. Animals, Birds
ND 1385-1388	Special Subjects. Sports. Hunting, Fishing, etc.
ND 1390-1393	Special Subjects. Still Life
ND 1400-1403	Special Subjects. Flowers. Fruit. Trees.
ND 1410-1460	Special Subjects. Other Subjects

ND 1470-1625	Technique and materials
ND 1630-1662	Examination and Conservation of Paintings
ND 1700-2495	Watercolor Painting
ND 2550-2773	Mural Painting
ND 2889-3416	Illuminating of Manuscripts and Books
NE 1-90	Printmaking & Engraving. General
NE 218-(330)	Engraved Portraits. Self Portraits
NE 380	Conservation and Restoration of Prints
NE 390-395	Collected Works
NE 400-773	History of Printmaking
NE 830-898	Printmaking. General Works
NE 951-962	Printmaking. Special Subjects
NE 965-965.3	Tradesman's Cards
NE 970-973	Study & Teaching
NE 975-975.4	Competitions
NE 977-978	Equipment
NE1000-1027	Wood Engraving- General
NE1030-1196.3	Wood Engraving-History
NE 1220-1233	Wood Engraving-General Works
NE 1310-1326.5	Wood Engraving-Japanese Prints
NE 1330-1336	Wood Engraving-Linoleum Block Prints
NE 1340	Wood Engraving-Fish Prints
NE 1344-1345	Wood Engraving-Potato Prints
NE 1350-1352	Wood Engraving-Other Materials Used in Relief Printing
NE 1400-1422	Metal Engraving-General
NE 1620-1630	Metal Engraving-General Works
NE 1634-1749	Metal Engraving-History
NE 1750-1775	Metal Engraving-Copper Engraving
NE 1850-1879	Metal Engraving-Color Prints
NE 1940-1975	Etching and Aquatint-General
NE 1980-2055.5	Etching and Aquatint-History
NE 2120-2140	Etching and Aquatint-General Works
NE 2141-2149	Etching and Aquatint-Special Subjects
NE 2220-2225	Etching and Aquatint- Dry Point
NE 2236-2240.6	Serigraphy
NE 2242-2246	Monotype (Printmaking)
NE 2250-2570	Lithography
NE 2685-2685.8	Lumiprints
NE 2690	Engraving on Glass
NE 2800-2880	Printing of Engravings
NE 3000-3002	Copying art. Copying Machine Art.
NK 1-570	Decorative Arts-General

NK 600-806	Decorative Arts-History
NK 1135-1149.5	Decorative Arts. Arts and Crafts Movement
NK 1160-1174	Decoration and Ornament. Design
NK 1175-(1498)	Decoration and Ornament. Design-History
NK 1505-1535	Decoration and Ornament. Design-General Works
NK 1548-1590	Decoration and Ornament. Design-Special Subjects for Design
NK 1648-1668	Decoration and Ornament. Religious Art
NK 1700-2138	Interior Decoration. House Decoration-General. History, etc.
NK 2140-2180	Decorative Painting
NK 2190-2192	Church Decoration
NK 2200-2750	Furniture
NK 2775-2898	Rugs and Carpets
NK 2975-3049	Tapestries
NK 3175-3296.3	Upholstery. Drapery
NK 3375-3496.3	Wallpapers
NK 3600-(9990)	Other Arts and Art Industries
NK 3700-4695	Ceramics
NK 4700-4890	Costume
NK 5100-5440	Glass
NK 5500-6060	Glyptic Art
NK 6400-8459	Metal Work
NK 8800-9505.5	Textiles
NK 9600-9955	Woodwork
NX 1-260	Arts in General – General
NX 280-410	Arts in General-Study and Teaching
NX 411-415	Arts in General-Competitions
NX 420-430	Arts in General-Exhibitions
NX 440-632	Arts in General-History of the Arts
NX 650-694	Arts in General. Special Subjects, Characters, Persons, Religious...
NX 700-750	Arts in General. Patronage of the Arts
NX 760-770	Arts in General. Administration of the Arts.
NX 775-777	Arts in General. Voluntarism in the Arts
NX 798-820	Arts in General. Art Centers and Facilities

Library Liaison: Best

Subject: Fine Arts

COLLECTION DEVELOPMENT POLICY STATEMENT: CLASSIFIED ANALYSIS

LC Class	Descriptor	Existing Strength	Desired Strength
N 1-58	Visual Arts-General	3b	3b
N 61-72	Theory. Philosophy. Aesthetics of Visual	3b	3b

	Arts		
N 81-390	Visual Arts-Study & Teaching	0	0
N 400-3990	Art Museums, Galleries, etc.	3a	3b
N 4390-5098	Exhibitions	3b	3b
N 5198-5299	Private Collections and Collectors	3b	3b
N 5300-7418	Visual Arts – History	3b	3b
N 7420-7525.8	General Works	0	0
N 7560-8266	Special Subjects of Art	3a	3a
N 8350-8356	Art as a Profession. Artists	3b	3b
N 8554-8585	Examination and Conservation of Works of Art	3a	3a
N 8600-8675	Economics of Art	3b	3b
N 8700-9165	Art and the State. Public Art	3b	3b
NA 1-60	Architecture (General)	3b	3b
NA 100-130	Architecture & the State	3b	3b
NA 190-1555.5	Architecture. History	2a	3a
NA 1995	Architecture as a Profession	0	0
NA 2000-2320	Architecture. Study & Teaching. Research	0	0
NA 2335-2360	Architecture. Competitions	0	0
NA 2500-2599	Architecture. General Works	3b	3b
NA 2599.5-2599.9	Architectural Criticism	3a	3b
NA 2695-2793	Architectural Drawing and Design	3a	3a
NA 2835-4050	Architectural Details and Decorations	3a	3b
NA 4100-4145	Special Classes of Buildings. Classed by Material	3b	3b

NA 4150-4160	Special Classes of Buildings. Classed by Form	3b	3b
NA 4170-8480	Special Classes of Buildings. Classed by Use	3b	3b
NA 4170-(7020)	Special Classes of Buildings. Public Buildings	3b	3b
NA 4590-5621	Religious Architecture	3b	3b
NA 7100-7884	Domestic Architecture. Houses. Dwellings	2b	3a
NA 7910-8125	Clubhouses, Guildhouses, etc.	0	0
NA 8200-8260	Farm Architecture	2b	2b
NA 8300-8480	Outbuildings, gates, fences, etc.	0	0
NA 9000-9428	Aesthetics of cities, City Planning & Beautifying	3b	3b
NB1-50	Sculpture. General	3b	3b
NB 60-1115	Sculpture. History	3b	3b
NB 1120-1133	Sculpture. Study & Teaching	3a	3a
NB 1134-1134.4	Sculpture. Competitions	0	0
NB 1135-1150	Sculpture. General Works	3b	3b
NB 1160-1195	Sculpture. Designs & Techniques	2a	3a
NB 1199-1200	Sculpture. Restoration of Sculptures	3a	3a
NB 1203-1270	Special Materials	0	0
NB 1272-1291	Mobiles, Color, Sculpture Gardens, etc.	3a	3b
NB 1293-1895	Special Forms	0	2a
NB 1293-1310	Portrait Sculpture	2a	3a
NB 1312-1313	Equestrian Statues	0	0
NB 1330-1685	Sculptural	3b	3b

	Monuments		
NB 1750-1793	Religious Monuments and Shrines	3a	3a
NB 1800-1880	Sepulchral Monuments	1b	2a
NB 1910-1952	Special Subjects	2b	2b
NC 1-45	Drawing. Design. Illustration. General	3a	3b
NC 50-266	History of Drawing	2b	3a
NC 390-670	Drawing. Self-Study and Teaching	2b	3a
NC 673-677	Competitions	0	0
NC 703-725	General Works	3a	3a
NC 730-758	Technique	1b	3a
NC 760-825	Special Subjects	2a	2b
NC 845-915	Graphic Art Materials	3b	3b
NC 930	Conservation & Restoration of Drawings	1b	2b
NC 950-(996)	Illustrations	3b	3b
NC 997-1003	Commercial Art. Advertising Art	3b	3b
NC 1280-1284	Printed Ephemera	3a	3a
NC 1300-1766	Pictorial Humor, Caricature, etc.	2b	3a
NC 1800-1850	Posters	3b	3b
NC 1860-1896	Greeting Cards, Postcards, Invitations, Book Jackets	3b	3b
NC 1920-1940	Copying, Enlarging, and Reductions of Drawings	2a	2b
ND 25-(48)	Painting (General)	3b	3b
ND 49-813	Painting History	2a	3b
ND 1115-1120	Painting Study and Teaching	2b	3a
ND 1130-1156	Painting General Works	3b	3b
ND 1288-1460	Painting. Special Subjects	2a	3a

ND 1290-1293	Human Figures	3b	3b
ND 1300-1337	Portraits	3b	3b
ND 1340-1367	Landscape Painting	2b	3a
ND 1370-1375	Marine Painting	3a	3a
ND 1380-1383	Animals, Birds, etc.	0	2a
ND 1385-1388	Sports. Hunting, Fishing, etc.	2a	3a
ND 1390-1393	Still Life	1b	3a
ND 1400-1403	Flowers. Fruit. Trees	1b	3a
ND 1410-1460	Special Subjects. Other Subjects	0	1b
ND 1470-1625	Technique and materials	1b	3a
ND 1630-1662	Examination and Conservation of Paintings	2a	3a
ND 1700-2495	Watercolor Painting	2b	3a
ND 2550-2773	Mural Painting	2b	3a
ND 2889-3416	Illuminating of Manuscripts and Books	2b	2b
NE 1-90	Printmaking & Engraving. General	2b	2b
NE 218-(330)	Engraved Portraits. Self Portraits	3b	3b
NE 380	Conservation and Restoration of Prints	2b	3b
NE 390-395	Collected Works	1b	3a
NE 400-773	History of Printmaking	2b	3a
NE 975-975.4	Competitions	0	0
NE 977-978	Equipment	2b	3a
NE1000-1027	Wood Engraving- General	2b	2b
NE1030-1196.3	Wood Engraving- History	3a	3a
NE 1220-1233	Wood Engraving- General Works	2b	3a
NE 1310-1326.5	Wood Engraving- Japanese Prints	2b	3a
NE 1330-1336	Wood Engraving- Linoleum Block Prints	0	0

NE 1340	Wood Engraving-Fish Prints	0	0
NE 1344-1345	Wood Engraving-Potato Prints	0	0
NE 1350-1352	Wood Engraving-Other Materials Used in Relief Printing	0	0
NE 1400-1422	Metal Engraving-General	2b	3a
NE 1620-1630	Metal Engraving-General Works	1b	2a
NE 1634-1749	Metal Engraving-History	1b	2b
NE 1750-1775	Metal Engraving-Copper Engraving	0	0
NE 1850-1879	Metal Engraving-Color Prints	0	0
NE 1940-1975	Etching and Aquatint-General	2a	2b
NE 1980-2055.5	Etching and Aquatint-History	2b	2b
NE 2120-2140	Etching and Aquatint-General Works	1b	2a
NE 2141-2149	Etching and Aquatint-Special Subjects	0	0
NE 2220-2225	Etching and Aquatint-Dry Point	0	0
NE 2236-2240.6	Serigraphy	2a	3a
NE 2242-2246	Monotype (Printmaking)	1b	2b
NE 2250-2570	Lithography	3b	3b
NE 2685-2685.8	Lumiprints	0	0
NE 2690	Engraving on Glass	3b	3b
NE 2800-2880	Printing of Engravings	0	2a
NE 3000-3002	Copying art. Copying Machine Art	3b	3b
NK 1-570	Decorative Arts-General	2b	3b
NK 600-806	Decorative Arts-History	2a	3b
NK 1135-1149.5	Decorative Arts. Arts	2a	3a

	and Crafts Movement		
NK 1160-1174	Decoration and Ornament. Design	1b	2b
NK 1175-(1498)	Decoration and Ornament. Design-History	2b	3a
NK 1505-1535	Decoration and Ornament. Design-General Works	2b	3a
NK 1548-1590	Decoration and Ornament. Design-Special Subjects for Design	2b	2b
NK 1648-1668	Decoration and Ornament. Religious Art	3a	3b
NK 1700-2138	Interior Decoration. House Decoration-General. History, etc.	1b	2a
NK 2140-2180	Decorative Painting	3a	3b
NK 2190-2192	Church Decoration	3b	3b
NK 2200-2750	Furniture	2b	3a
NK 2775-2898	Rugs and Carpets	1a	2a
NK 2975-3049	Tapestries	1b	2a
NK 3175-3296.3	Upholstery. Drapery	0	0
NK 3375-3496.3	Wallpapers	0	0
NK 3600-(9990)	Other Arts and Art Industries	1a	1a
NK 3700-4695	Ceramics	3b	3b
NK 4700-4890	Costume	3b	3b
NK 5100-5440	Glass	3b	3b
NK 5500-6060	Glyptic Art	0	0
NK 6400-8459	Metal Work	3b	3b
NK 8800-9505.5	Textiles	3b	3b
NK 9600-9955	Woodwork	1b	2a
NX 1-260	Arts in General – General	2b	3a
NX 280-410	Arts in General-Study and Teaching	2b	3a
NX 411-415	Arts in General-Competitions	0	0
NX 420-430	Arts in General-	3b	3b

	Exhibitions		
NX 440-632	Arts in General- History of the Arts	1b	2a
NX 650-694	Arts in General. Special Subjects, Characters, Persons, Religious...	2a	2b
NX 700-750	Arts in General. Patronage of the Arts	1b	2a
NX 760-770	Arts in General. Administration of the Arts	1b	3a
NX 775-777	Arts in General. Voluntarism in the Arts	0	1b
NX 798-820	Arts in General. Art Centers and Facilities	3a	3a