

COUNSELING, LEADERSHIP, & SPECIAL EDUCATION GUIDELINES

I. Purpose and Program Description

A. Library's Collection Development Objectives

The primary purpose of the collection is to support teaching and research studies through the education specialist level. The interdisciplinary nature of instruction requires that students and faculty consult related collections in the library.

B. Curricular Program Description

The department of Counseling, Leadership and Special Education is one of four departments within the College of Education. Courses in Counseling, Leadership and Special Education are designed to survey the major theoretical and practical approaches to counseling. Graduate courses are further designed to provide study of research procedures and evaluation of counseling and guidance programs.

C. New and Expanding Areas of Interest

1. Multicultural Education
2. Education of non-English speakers

D. Areas of Specialization

1. Counseling
2. Principal Leadership
3. Historical and Philosophical Foundations of Education
4. Teacher Education and evaluation
5. Education Research
6. Secondary School Curriculum
 - a. biology
 - b. chemistry
 - c. English
 - d. history
 - e. language arts
 - f. mathematics
 - g. political science
 - h. psychology
 - i. social studies
 - j. sociology
7. Educational Counseling
8. Educational Technology

E. Overlap with Other Academic Disciplines and Library Collections

Psychology, Nursing.

II. General Selection Guidelines

A. Languages: English is the primary language collected. Works in other languages may be acquired selectively and usually in English translation.

B. Chronological Coverage: Emphasis is upon current materials, but no period is excluded from consideration for the collection.

C. Geographical Coverage: Primary emphasis is upon educational counseling services in the United States and secondary emphasis is upon educational leadership. Selective purchases of materials from throughout the world are considered.

D. Types of Materials: Includes encyclopedias, handbooks, directories, dictionaries, field guides, periodicals, bibliographies, biographies, statistical works, analytical research reports, professional association publications, government documents, monographs, and journals. As a regional depository, all items issued by the Superintendent of Documents are acquired.

E. Imprint Date: Current-imprint publications receive priority. Selective retrospective publications are purchased in available formats as funding permits.

F. Physical Format: Hardback, paperback, electronic formats, serials, audiovisuals and computer software are collected.

G. Treatment of Subject: Publications encompassing educational counseling, family relations, and educational leadership are of primary focus for collecting.

H. Place of Publication: Primarily the United States. Imprints from other countries will be considered, however, primary emphasis will be placed on English language publications.

I. Acquisition Plans Affecting English / English Literature:

1.) Standing Orders: Due to budget reductions in the mid-1990s, all standing orders in all fields were cancelled. However, biannually the teaching certificate requirements in all fifty states is acquired.

2.) Approval Plans: None.

J. Major Assessment / Selection Tools: *Books for College Libraries*; *MLA*; Sheehy, Eugene P. *Guide to Reference Books*; Katz, Bill *Magazines for College Libraries*; *Choice Magazine*; *Booklist*; GOBI New Title Announcement Slips.

Assessments are conducted doing a comparison of the library holdings with those of the following peer institutions: Austin Peay State University (TPA), Columbus State University (GCO), Jacksonville State University (AJB), McNeese State University (LHA), University of Houston-Clear Lake, University of Louisiana-Monroe (LNE), University of North Alabama (ANO).

K. Weeding / Replacement: A major weeding was conducted in 2011 to remove damaged, superseded, out of date items, and those items which did not reflect the institutional curriculum. Following this, weeding has been kept to a minimum except to replace superseded or damaged items, or those items which are dated in terms of information on techniques and theory. For damaged items, efforts will be made to replace those materials. Discussions between the library liaison for the area and the department will take place to determine if an electronic copy of the title will be an acceptable replacement.

L. Classifications That Define the Scope of the Collection:

BF 173-175.5	Psychoanalysis
BF 176-176.5	Psychological Tests & Testing
BF 309-499	Consciousness. Cognition
BF 501-505	Motivation
BF 636-637	Applied Psychology
BF 697-697.5	Differential Psychology
BF 698-698.9	Personality
BF 712-724.85	Developmental Psychology
LB 1050.9-1091	Educational Psychology
LB 1101-1139	Child Study
LB 1705-2286	Education & Training of Teachers & School Administrators
LB 2801-3095	School Administration & Organization
LC 189-214.53	Educational Sociology
LC 212-212.863	Discrimination in Education
LC 212.9-212.93	Sex Differences in Education
LC 213-214.53	Education Equalization. Right to Education
LC 1200-1203	Inclusive Education
LC 3950-4806.5	Exceptional Children & Youth, Special Education
LC 4812-5160.3	Other Special Classes

Library Liaison: Best

Subject: Counseling Leadership &
Special Education

COLLECTION DEVELOPMENT POLICY STATEMENT: CLASSIFIED ANALYSIS

LC Class	Descriptor	Existing Strength	Desired Strength
BF 173-175.5	Psychoanalysis	2b	3b
BF 176-176.5	Psychological Tests & Testing	2b	3a
BF 309-499	Consciousness. Cognition	3b	3b
BF 501-505	Motivation	2b	3a
BF 636-637	Applied Psychology	2b	3a
BF 697-697.5	Differential Psychology	3b	3b
BF 698-698.9	Personality	2b	3a
BF 712-724.85	Developmental Psychology	3b	3b
LB 1050.9-1091	Educational Psychology	3a	3b
LB 1101-1139	Child Study	2a	3a

LB 1705-2286	Education & Training of Teachers & School Administrators	3b	3b
LB 2801-3095	School Administration & Organization	3a	3b
LC 189-214.53	Educational Sociology	2a	3a
LC 212-212.863	Discrimination in Education	3a	3b
LC 212.9-212.93	Sex Differences in Education	3b	3b
LC 213-214.53	Education Equalization Right to Education	3a	3b
LC 1200-1203	Inclusive Education	3b	3b
LC 3950-4806.5	Exceptional Children & Youth, Special Education	3a	3b
LC 4812-5160.3	Other Special Classes	2a	3a